



The Westchester County  
Department of Emergency Services

# TRAINING ANNOUNCEMENT

Issued: December 3, 2017

Announcement #: 18-07 OEM

## Shelter Operations Exercise

### Course Description: Shelter Operations

- Participants will gain an understanding of basic sheltering, specifically the functions of a shelter from pre-setup and initial operations through day to day operations and shut down; by short lecture, hands-on activities, and Q & A.
- Participants will meet the various challenges of registration, dormitory and feeding, et al by problem solving actual physical scenarios. This will be done in small groups with participants working as a team.

**Date(s) / Time(s):** Sunday, January 14, 2018 / 13:00 – 17:00

**Targeted Audience:** Volunteer Responder Personnel

**Program Location:** Post Road Elementary School  
175 West Post Rd, White Plains, NY 10606

**Prerequisites:** None; participant's must wear/bring proper PPE

**Program Cost:** None

**Registration:** -Pre-registration is mandatory. **Walk-ins are not permitted. Class size is limited.**  
-Sign-up through [training.westchestergov.com](http://training.westchestergov.com) (you must create an account first)  
-Please refer all related questions for this class to Bob Amadio, OEM Division  
Westchester County Department of Emergency Services  
(914) 864-5362 or email [rjaa@westchestergov.com](mailto:rjaa@westchestergov.com)