



# TRAINING ANNOUNCEMENT

16 January 2019

Announcement#: 19-40F

## *Principles of Instruction*

This is a 15 hour course being held on the following dates:

March 9 from 09:00 to 15:00 hours  
March 11, 12, & 13 from 19:00 to 22:00 hours

**Description:** An introductory course for individuals who will be conducting training at the company level. Topics include: qualities of a good instructor, job performance requirements, components of a lesson plan, cognitive and psychomotor lesson plans, dealing with adult learners, meeting individual learning needs, factors that affect learning, the instructor's role in safety, new technologies in course delivery, and learning characteristics of different generations.

**Target audience:** Fire service training officers and company officers

**Prerequisites:** None

**Registration:** Pre-registration is mandatory. **WALK-INS ARE NOT PERMITTED.** To register go to <https://training.westchestergov.com/training/login.do>. A New York State Training Authorization Letter is required to attend this course. Class size is limited to twenty-five (25) students.

**Venue:** Westchester County DES Training Center, 4 Dana Rd. – Grasslands Campus, Valhalla, New York. All students are to park in the lot adjacent to the Support Services Building located at 35 Walker Road. (There is a stairway linking the parking lot directly to the training campus.) For questions or concerns regarding weather or course cancellation call (914) 231 – 1615.